

Onboarding Process



1 - Set Up

Discovery Call
Onboarding fee, revenue expectations, inventory and staging costs
↓
WhatsApp Group Created
Key contacts added for communication



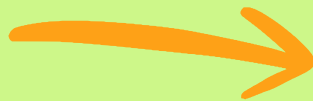
2 - Planning

Revenue Report
Income projections and pricing strategy
↓
Property Visit
Readiness assessment



3 - Preparation

Staging and Photography
Styling and professional photos
↓
Cleaning and Inventory
Deep clean and inventory creation
↓
Inspection and Maintenance Report
Issues identified and logged



4 - Go Live

Contracts and documentation
Management agreement
Inventory cost £25
Forms and schedule issued
↓
Listing set up
Pricing and availability confirmed
↓
Marketing launched



Sophie : 07772890733 / 07367490283
www.sophieshomes.co.uk

